

## **Driveway and Yard Tile Permit Procedure Ashtabula County, Ohio**

The following procedure shall be followed to obtain a permit and install or replace a driveway along a roadway maintained by Ashtabula County:

Applications and instructions can be obtained at:

Ashtabula County Engineer  
186 E. Satin St.  
Jefferson, OH 44047  
Phone: 440-576-3707  
Hours: 8 AM to 4:30 PM Monday - Friday

Complete the top portion of the application and return them to the County Engineer at the address listed above. The driveway location must be clearly defined on the application as well as physically marked for the County Engineer or his representative to locate the site.

The County Engineer or his representative will view the site and return the application to the owner indicating the pipe and installation requirements.

The owner shall notify the County upon the start of construction

After the installation has been made according to the requirements as set forth, the owner must complete the permit by designating the contractor and pipe size, length, and type installed.

Once completed, arrangements may be made for a final inspection by the County Engineer or his representative or the permit (all copies) may be returned to the County Engineer upon which a final inspection will be made.

Separate applications are needed for both driveway and yard tile permits.

**PLEASE SEND YOUR PERMIT FEE OF \$25.00 WITH YOUR APPLICATION.**

